

Position:	Mental Health Support Provider	FLSA:	Exempt
Department/Site:	Special Ed & Psych Services		Appropriate Placement
Reports to/Evaluated by:	Lead Psychologist	Salary Schedule:	Admin. Mgmt.

SUMMARY

Provide mental health supports including counseling for students, consultation with parents, teachers and staff, training, and building a comprehensive system of social-emotional supports to meet the needs of students and families within the school community.

DISTINGUISHING CAREER FEATURES

Receive direction from both the Lead Psychologist and site administrative team in supporting the mental health needs of students and promoting wellness with the school community.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provide direct mental health services including counseling, consultation, treatment coordination, individual and group intervention, and case management/brokerage for students and families.
- Provide consultative support and training as a subject expert to teachers, administrators, staff, and parents regarding mental health or ensuing behavioral health issues, building resiliency, understanding and fostering wellness and natural support structures.
- Provide information and support to teachers, administrators, and staff regarding classroom environment and school climate responsive to the needs of all students.
- Conduct conflict mediation support to enhance student relations/communication skills.
- Participate in school meetings related to discussion and planning for improvement of individual student needs.
- Provide professional expertise, information, and assistance to site and district administrators regarding assigned functions; participate in the formulation and development of standard operating procedures (SOPs), programs, interventions, and policies as requested.
- Communicate with teachers, administrators, staff, and community organizations to coordinate activities, resolve issues and conflicts, and exchange information.
- Operate a computer, assigned software, and school district data management systems.
- Effectively implement social-emotional Multi-Tiered Systems of Support (MTSS).
- Provide input and feedback to program and staff evaluations.

- Attend and participate in a variety of meetings, workshops, and conferences.
- Act as a liaison between students, families, school personnel, and community agencies.
- Plan and conduct trainings and workshops for staff and parents.
- Provide supervision of interns.
- Provide feedback to administration regarding program operations and effectiveness.
- Serve on various site/district committees as related to this position.
- Participate in inter-agency planning and informational meetings as related to this position.
- Collaborate and engage in ongoing outreach with community agencies to support student needs and establish meaningful relationships.
- Develop and implement individual service plans with appropriate social-emotional goals and a system for progress monitoring.
- Plan, conduct, and oversee additional mental health services/activities as needed.
- Additional duties as assigned.

QUALIFICATIONS

Knowledge and Skills: Laws and ethics applicable to providing mental health supports in a public-school setting. Knowledge of mental health practices and principles for supporting students, families, groups, and educational support staff. Knowledge of mental health issues which interfere with learning. Utilization of effective social-emotional and behavioral techniques, strategies, interventions, supports, and services. Requires skills to facilitate school-wide change. Knowledge of various community agencies and referral resources. Diverse populations and culturally sensitive practices. An MTSS model for meeting the social-emotional needs of students.

Abilities: Ability to work effectively with children, adolescents, and adults, as well as staff from community agencies. Visit district sites, community agencies, and other outside organizations (ie. group homes). Communicates effectively both verbally and in writing. Speaks effectively in public and make effective presentations. Effectively able to interpret and explain programs, reports, and policies. Listen effectively to understand and work effectively to exchange information appropriately. Follow oral and written instructions with a minimum of direction. Work independently and make decisions within the framework of established guidelines. Demonstrates confidentiality and discretion. Effectively facilitate change efforts to promote student wellness. Analyze and determine appropriate methods, and interpret and apply guidelines to establish goals. Establish priorities among competing demands and meet deadlines consistently. Formulate and implement ERMHS service plans. Work effectively as a member of the site and district leadership teams. Effectively implement MTSS to meet the social-emotional needs of students. Effectively plan, implement, and assess programs and interventions. Analyze and resolve challenges with tact and diplomacy. Complete required documentation paperwork in an effective and timely fashion. Understand and serve effectively in the student advocacy role. Establish and maintain accurate records. Assist with mentoring, coaching, and training staff.

Physical Abilities: Must have the stamina to work long hours in a demanding environment which often times involves emotionally involved issues related to student needs.

Education and Experience: A Masters Degree (or higher) from an accredited university/college with major coursework in counseling, psychology, education, or a closely related field.

Licenses and Certificates: Current and valid California Pupil Personnel Services (PPS) Credential is required. Possession of a current and valid MFT/LCSW/LPCC/LEP license is preferred.

Working Conditions: School, office, and classroom working environment. Occasional home visits to meet with families of students. Occasional interruptions and crisis situations may occur.