
Position:	Certified Pediatric Nurse Practitioner	FLSA:	Exempt
Department/Site:	Nursing Services	Salary Grade:	Placement on Appropriate Salary Schedule
Reports to/Evaluated by:	Coordinator, Nursing Services	Salary Schedule:	Admin. Management

SUMMARY

The Certified Pediatric Nurse Practitioner improves children’s health in the educational setting by performing physical examinations, developmental assessments, immunizations, anticipatory guidance, and management of common pediatric problems. These services enhance children’s attendance in school, and assist families with meeting their health care needs.

DISTINGUISHING CAREER FEATURES

The Pediatric Nurse Practitioner provides health maintenance care for children, including well child examinations, school physicals and sport activities. Provides routine developmental screenings and diagnoses and treats common childhood illnesses according to practice protocols. Uses prescriptive authority in accordance with state and federal laws and regulations to treat illness improve health status and provide preventative care. Provides health education; anticipatory guidance regarding common child health concerns and utilizes community resource opportunities for the child and/or family.

The PNP records and maintains accurate records for each examined child. Participates in a multidisciplinary team approach by collaborating with other health care providers in the delivery of health care and acts as a resource person for health related issues. Consults with school nurses in regards to children with special needs. Facilitates child’s family’s entry into the health care system.

Develops and maintains evidence-based pediatric protocols/guidelines for managing health maintenance and common alterations in pediatric status. Adheres to standardized care guidelines in clinical practice. Combines the roles of provider, mentor, educator, researcher, manager, and consultant and performs duties as assigned by the Coordinator, Nursing Services.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Performs physical examinations and recommend appropriate, age specific treatment modalities to each child.
- Furnishes and administers medications to children according to protocols of practice.
- Performs age appropriate techniques of CPR in an emergency situation.
- Interprets, applies, and assures compliance with District policies, procedures, and governmental regulations.
- Functions under applicable sections of State Education Codes, laws, and regulations.

- Establishes and maintains cooperative and effective working relationships with patients, parents, peers, administrators, and community resources.
- Meets schedules and time lines.
- Communicate effectively both orally and in writing.
- Completes work with many interruptions.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge and Skills: The position requires knowledge of obtaining a relevant health and medical history and performing physical examination based on age and history, ordering and performing preventative and diagnostic procedures. Work involves formulating a differential diagnosis based on history, physical examination and diagnostic test results, developing and implementing a treatment plan based on scientific principles, theoretical knowledge and expertise, and selecting appropriate pharmacological and non-pharmacological interventions. Incorporates the role of the Certified Pediatric Nurse Practitioner in the school system, combining roles of provider, educator, manager, and consultant. Monitors communicable disease and health issues that affect public schools.

Physical Abilities: Requires good arm, hand, and finger dexterity in order to operate keyboard, examination equipment and other office and medical equipment. Requires visual acuity to read words and numbers/ requires speaking and hearing to communicate in person or over the phone.

Education and Experience: Requires a minimum of Bachelor of Science Degree in Nursing, with five (5) years of successful professional nursing experience preferred.

Credential and License Requirements

This position requires the following:

- Certification or Masters in Pediatric Nurse Practitioner Program
- California Pediatric Nurse Practitioner Certification
- Certified Pediatric Nurse Practitioner with National Association of Pediatric Nurse Practitioners and Associates
- School Nurse Services Credential
- California Driver's License
- California Registered Nurse License
- School Audiometric Certificate; may be obtained while working under supervision.
- Valid California Furnishing Number. (May be obtained while working under supervision)