CLOVIS UNIFIED SCHOOL DISTRICT

Position: Skilled Groundskeeper Mechanic
Salary Grade: 17
Salary Schedule: Operations
Department/Site: Grounds Maintenance
Reports to/Evaluated by: Supervisor, Grounds & Landscape Services
FLSA: Non-Exempt

SUMMARY

Under general supervision, the purpose of the position is to perform a variety of work skilled landscaping and horticultural work involving the maintenance of public access grounds, gardens, and sports fields. Employees in this classification are responsible for accomplishing specialized and preventative maintenance tasks that provides the employees and general public with an environmentally safe, attractive, comfortable, clean, and efficient area. Works under the direction of assigned lead or supervisor. May be designated as the site lead in absence of the assigned lead or supervisor. Position is distinguished from that of the Groundskeeper II, by the level of independence the employee functions in, as a result of the advanced laboring knowledge acquired through training and work experience.

DISTINGUISHING CAREER FEATURES

The Skilled Groundskeeper is the third level in the grounds keeping career path. Groundskeeper I is the first, and entry level, where incumbents perform physical labor as part of a work crew. They may advance to Groundskeeper II after 2 years at level I, and demonstrating competency in landscape and horticultural techniques and preparing athletic fields.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Equipment Repair
- Trains district grounds personnel in proper maintenance and repair of related equipment.
- Ability to read and understand equipment parts manuals and schematics in order to make the proper equipment repairs.
- Ability to properly diagnose mechanical, electrical and hydraulic problems.
- Needs extensive knowledge in 2 cycle, 4 cycle, gas engines and electrical and hydraulic motors.
- Knowledge of how to set up and adjust complex computerized sharpening equipment to sharpen reels and bed knives.
- Assist in setting district standards for Grounds equipment purchases and negotiate with vendors on price quotes.
- Landscape Maintenance and Horticulture
- Serves as a resource on landscape and horticultural matters.

- Designs and installs new landscaping by cultivating and renovating areas and installing or replacing turf, trees, ornamental plants, shrubs, ground covers, annuals, and bulbs.
- Selects, plants, prunes, and trims trees, ornamental plants, shrubs, and ground covers to accomplish landscaping objectives.
- Removes weeds, blows, rakes, and removes trash and debris from walkways, culverts, stairways, roadways, planters, and parking.
- Mows, grooms, and replants lawn areas. Fertilizes turf and various landscaped areas. Maintains in-ground drains and culverts.
- Stakes, prunes, thins, and transplants turf, trees, ornamental plants, shrubs, ground covers, annuals, and bulbs.
- Levels, cuts, fills, trenches, and excavates grounds with tractors and other rolling stock. Prepares sites for portable buildings.
- Field Preparation
- Interacts and coordinates with Physical Education and Athletics Division faculty members regarding classroom setup and maintenance in District athletic fields/areas, as appropriate.
- Constructs, sets up, takes down, maintains, and repairs athletic activity courses, tracks, ranges, fields, and other equipment and constructions.
- Maintains athletic fields, areas, surfaces, and outdoor classrooms in a safe and usable condition.
- Mows, grooms, contours, paints, and lines athletic and public use play fields to comply with required dimensions.
- Sets up signs, scoreboards, goals, clocks, benches, trash cans, public address systems, and bleachers for athletic or other events.
- Prepares, repairs, or installs fencing, paving materials for pathways and road repair, concrete and rock retaining walls, wood, concrete, and/or rock borders, and various posts, slabs, drains, and culverts.
- Equipment Operation
- Operates specialized and demanding machinery to dig, excavate, contour, and construct special land uses such as athletic fields and pedestrian parks, e.g., jackhammers, compressors.
- Operates combination front loader/back hoe, trenchers, dump trucks, and equivalent machinery.
- Inspects machinery before use to ensure proper servicing and safe operating condition.
- Trains other staff in the proper use of specialized and heavy equipment.
- Irrigation

- Installs, repairs and replaces landscape irrigation systems following and interpreting blueprints, sketches or verbal instructions.
- Designs and prepares plans for irrigation systems and/or makes necessary changes to blueprints for irrigation system design compliance and to locate shutoff valves, irrigation valves, and physical layouts.
- Installs, adjusts, maintains and repairs electronic timers. Installs, inspects and performs major repairs to electronic and hydraulic valves and controllers.
- Replaces and repairs a wide variety of sprinkler heads and lines by removing, disassembling and replacing worn or broken parts.
- Drains, flushes, cleans, and repairs water storage reservoirs and irrigation boxes from water sources on a periodic basis.
- Performs maintenance on fire hydrants. Assists with installation of new water lines.
- Spraying Applications
- Monitors and diagnoses weed, disease, and pest problems in athletic fields/areas, taking appropriate measures to mitigate or eliminate the problems.
- Sets calibration on tank sprayers, drop spreaders, and wheel-driven spreaders. Applies fertilizers, herbicides and pesticides to areas, as authorized.
- Places postings where pesticides are being applied.

QUALIFICATIONS

Advancement to Skilled Groundkeeper requires the following: Competency in turf management, Skill at operating specialized equipment, or Assignment to a school site (alone) containing regulation sports fields. Advancement to the Senior Skilled Groundskeeper requires 3 years at level as a Skilled Groundskeeper and special credentials in pesticide application, irrigation, and/or horticulture. The Senior Skilled Groundskeeper is capable of performing in all of the following areas, however, will have credentials, serve as a skill leader, and perform work in one of the following areas: Equipment Repair, Landscape Maintenance and Horticulture, Field Preparation, Equipment Operation, Irrigation, Spraying Applications, and General.